

Gateway City Church History Project Informed Consent Form

Purpose

You are invited to participate in the “Gateway City Church History Project” conducted by Dr Kathryn Sweet for her HIST 6631 “Digital History” course for her final project. This digital history project is a prelude to a larger oral history project for the International Churches of Christ. Materials for the digital history final assignment will be uploaded to the “We Are St Louis” digital archive through the OMEKA S program, all ran and maintained by UMSL and its Digital History Lab.

Process

You will be asked to participate in one or more oral history interviews, which may be in person or virtual. The interview will be audio- or video-recorded and last between 30 minutes and an hour and a half (depending on how much you wish to share and reflect on your experiences). The interview will follow a conversational question-and-answer format, during which you will be asked about your experiences and perspectives regarding the history of the Gateway City Church, St Louis and St Charles. As a narrator or interviewee, you will mainly guide the interview.

Use of Materials

Materials created during this interview, including audio or video recordings, photographs, written transcripts, or other related items, may be used by Kathryn Sweet. These materials may be used in whole or in part, for educational and non-commercial purposes in perpetuity without further approval on my part. These future uses may include, but are not limited to, scholarly publications, exhibits, written works, websites, educational materials and tools, digital storytelling projects, broadcasts, public programs, social media posts, and promotional content. The materials may be made publicly accessible through print, visual, electronic, or other media formats, the Internet, and any future technologies.

Some or all of the materials created during this interview may eventually be included in the ICOC Oral History project and its future archival repository and used for online exhibits and public events. In the future, the materials may be used by disciples granted access to the online archive.

Participant Rights

- Your participation is voluntary and poses no known risks to you.
- There are no direct benefits to you for participating in the project, but your willingness to share your knowledge and experiences will help document and preserve the histories and memories of the Gateway City Church, St Louis and St Charles.
- You may refuse to answer any question(s) you do not wish to answer.
- You may request to have the recording device turned off at any time. You can also stop or pause if you need a break or want clarification about the interview process before proceeding.
- You can withdraw your participation at any time during the interview. If you revoke your consent before the interview is archived or published, your interview recording will be destroyed, and no part of it will be included in the project.
- You may choose not to use your name in your interview and instead be referred to by a pseudonym. Your name will not appear in the interview recording or in any of its future uses.
- You may choose to place restrictions and/or request that any part of your interview be excluded from materials made available to the public, such as transcriptions, the interview recording(s) in part or whole, written materials, scholarly publications, digital publications, among other formats. You will need to specify these exclusions in the Restrictions section below.

Participant Certification

I Matt Kitrel have read this Informed Consent Statement and acknowledge that my participation in this project is voluntary. I understand my role in the process and the intended use(s) for my oral history interview. In addition, the interviewer explained my rights as a narrator/interviewee, including my right to refuse to answer questions and to withdraw my consent to participate in the project at any time, including after the completion of the interview.

I understand that by giving this permission, I do not relinquish any copyright or performance rights I may hold, except for the rights and permissions granted above. I confirm that I have the authority to give the permissions outlined above, and that doing so will not infringe any other party's intellectual property rights.

I have had the opportunity to ask questions about the project, the interview process, and the uses for my oral history recording and materials, and received answers to my satisfaction. I have received (or will receive) a copy of this Informed Consent Form for my records.

I understand that if I have any questions or concerns, I can contact Dr. Kathryn Sweet at Kathryn.Sweet1210@gmail.com.

You have my permission to (please initial one):

☒ Use my real name

☐ Use a pseudonym

By signing this form, I hereby grant Kathryn Sweet and a future archival repository permission to record my interview, give my consent to participate in this project, and accept the terms as described above.

Accepted and Agreed

Signature 

Date 29/04/2026

Printed

Name Matt Kitrel

Telephone (314-570-9754

Email mkitrel@hotmail.com

Address 52 Orchard Hills Dr.

City St. Peters

State Mo

Zip 63376

Interviewed

By _____

Restrictions (if applicable):

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Final Audit Report

2026-04-29

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"Gateway St Louis Church History Project Consent Form" History

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